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| RECORD OF TOOL BOX TALK |
| Workplace: | Date: |
| Name of supervisor or presenter: | Time: |
| Persons present |
| Name | Signature | Name | Signature |
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| Topics discussed  |
| LOAD LIMITS ON A HOIST |
| The maximum load limits are clearly evident on the hoist.Never exceed these limits.Many vehicles being serviced are 2 & 4 door utilities with tool boxes and cargo in the tray.The added weight must be considered, when selecting the hoist on which to service the vehicle.* Check load limit of hoist
* Check weight of the vehicle. Add the aproximate weight in the tub or tool boxes. If it is not possible to do so, always use the larger load capacity hoist.
* Observe how the hoist rises. If there is any break in the smooth rise of the hoist or the vehicle moves, stop the lift, lower the hoist and consult with the workshop foreman on possible alternative lift measures.
* Assess the load distribution of the vehicle. If it is heavily loaded in the rear, it is recommended to use a 4 post hoist.
* Consider using tie down straps on all commercial vehicles lifted on a 2 post hoist.
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