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| RECORD OF TOOL BOX TALK | |
| Workplace: | Date: |
| Name of supervisor or presenter: | Time: |
| Topics discussed: CYCLONE PROCEDURE | |
| |  | | --- | | PROCEDURES FOR CYCLONES |   **BEFORE AND DURING THE CYCLONE**   * Try to remain calm * Move away from windows and outside walls * Keep away from furniture and fittings that may fall * Follow the advice from the cyclone warnings * If possible, take cover under a desk or in a toilet * Sit down, protect your face and head * Don’t use the phone except for serious injury * Don’t use vehicles except for serious injury     **AFTER THE CYCLONE**   * Don't go outside until officially advised by the Chief Warden it is safe. * Listen to local radio for official warnings and advice. * If you have to evacuate, or did so earlier, don't return until advised. ... * Beware of damaged power lines, bridges, buildings, trees, and don't enter floodwaters. | |